

ADMINISTRATIVE REGULATIONS

ASPIRE Academy - Waiting List protocols, Re-entry, Capacity

GCISD has established the following maximum class sizes for the ASPIRE Academy:

- High School
 - There is not a maximum class size for high school classes at this time.
- Middle School
 - 75 students per grade level
- Elementary
 - 22 students per class for Grades 1-4 based on the number of grade-level sections; 25 students per class for Grade 5
 - First - 22 (one section)
 - Second - 44 (two sections)
 - Third - 44 (two sections)
 - Fourth - 44 (two sections)
 - Fifth - 75 (three sections)

The number of students for elementary indicates Glenhope Elementary School's maximum facility capacity and is not a guarantee of the number of classes offered. GCISD administrative regulations for class sizes will be followed, and the capacity may vary based on staffing.

Waiting List Protocols

If the District receives more qualified applications at any grade level than there are available spots for students, the following process will be used to determine the priority of students admitted to the ASPIRE Academy:

1. If a waiting list is needed, these are the three categories for GCISD's ASPIRE Placement Waiting List:

Category A*: Currently enrolled students

Category B: Students who live within GCISD boundaries but are not currently enrolled

Category C: Students who live within the cities of Grapevine or Colleyville but do not live within GCISD boundaries and are not currently enrolled

*Students who qualify for GCISD residency through their grandparents' residence and are currently enrolled are included in Category A.

Children of GCISD Employees - If an employee's student is currently enrolled via a GCISD employee transfer, that student is included in category A. If an employee's student is not currently enrolled, that student would be in Category C.

2. When the number of students qualifying for ASPIRE Academy placement exceeds the number of spots available in a particular grade level, a computerized and randomized lottery system will be utilized to create an ordered waiting list for that grade level. This process is outlined below:

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1. Create a list of students who qualify for ASPIRE Academy for each above-listed category.
2. Utilize a computerized and randomized lottery system to create an ordered list of students for each category.
 - A deadline will be communicated to parents regarding when they need to make the decision to accept or deny placement into the ASPIRE Academy for their child.
 - If parent(s) of students accepted into ASPIRE decline the placement or if parent(s) fail to accept the placement by a set deadline, this will open up spots to other students. Once the Category A list is exhausted, students on the Category B list will be considered. Once the Category B list is exhausted, then students on the Category C list will be considered.
 - If students on any of the lists are not placed that year (i.e. they qualify for ASPIRE Academy but there is not a spot available), their place on the list rolls over to the following year.
 - Students' positions on the lists will not change based on future applicants.
 - Parents will be notified in writing of their student's place on the waiting list.
3. Students who qualify for ASPIRE Academy but decide not to join the ASPIRE Academy (or whose parents fail to accept by the set deadline) will need to be re-assessed for the program during the next year's referral and assessment window.
4. ASPIRE Academy students who withdraw from the program and seek to be readmitted will need to be re-assessed during regular District referral and testing windows. The placement decision will then be made by the ASPIRE placement committee. If the student is recommended for placement, the student will be re-enrolled if space is available at the grade level or will be placed on the appropriate waiting list.
5. ASPIRE students who receive homebound services and therefore miss significant ASPIRE curriculum due to medical circumstances and/or who withdraw to receive psychological or medical services that require a short-term withdrawal from school and seek to re-enter ASPIRE:
 - a. Will be allowed to re-enter when they are ready to return.
 - b. When the student is ready to return to school, a campus re-entry team* will meet to consider the best re-entry plan for the student's re-entry process in ASPIRE Academy. If warranted, a growth plan that outlines any steps that need to be taken for the student to remain in ASPIRE classes will be written by the committee and signed by the parent and student. Credits earned will be determined during this meeting. Students will have the opportunity to take summer bridge courses and/or demonstrate mastery through credit by exam

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(CBE) to earn credits or learn relevant curriculum necessary to be successful in subsequent courses.

6. Students placed into the ASPIRE Academy for seventh or eighth grades will be required to take a summer bridge program for math and/or science and/or demonstrate mastery by taking a credit by exam (CBE) if they are not coming from an accelerated math and/or science program.

*The campus re-entry team may include, but is not limited to: the Director of Advanced Academics, the ASPIRE District Liaison, ASPIRE teachers, general education teachers, a campus administrator, counselors, members of Special Services, the student's homebound teacher(s), the student, and/or the student's parents.

Approved by the PRC February 2020