

ADMINISTRATIVE REGULATION ADMINISTERING SURVEYS TO STUDENTS AND STAFF

This regulation governs the administration of surveys to students and to staff.

Students

The District may contract with third party entities to administer surveys to students on behalf of GCISD. All such contracts shall be reviewed and approved by the Deputy Superintendent or his/her designee. Contracts shall be reviewed through the District's standard contract review process.

With written approval from the Deputy Superintendent, employees may administer a survey to students for purposes that are unrelated to GCISD's work or the Student Voice Initiative. As an example, employees that are working on a graduate program may apply to the Deputy Superintendent or his/her designee in writing to administer a survey to students. The purpose of the survey shall be compelling, and the application shall describe how it fits with LEAD 2021 and/or LEAD 2.0 and demonstrate how District resources and District time will not be burdened by the survey administration. All data shall be shared with the District.

Third parties are not permitted to administer surveys to GCISD students except as described above.

Employees

The District may contract with third party entities to administer surveys to employees on behalf of GCISD. All such contracts shall be reviewed through the District's standard contract review process.

All other third party entities are not permitted to administer surveys to GCISD employees.

With written approval from the Deputy Superintendent, employees may administer a survey to employees for purposes that are unrelated to GCISD's work. As an example, employees that are working on a graduate program may apply to the Deputy Superintendent or his/her designee in writing to administer a survey to employees. The purpose of the survey shall be compelling, and the application shall describe how it fits with LEAD 2021 and/or LEAD 2.0 and demonstrate how District resources and District time will not be burdened by the survey administration. All data shall be shared with the District.