

Action Plan

Strategy Number: 4
 Plan Number: 7
 Date: January 27, 2011

STRATEGY: We will create a plan that customizes communication methods and message for students, parents, teachers, administration, and community to communicate and support the GCISD mission and strategic objectives.

SPECIFIC RESULT: Communicate all district sponsored student activities to stakeholders utilizing effective communication methods and modern technologies on a timely basis.

#	ACTION STEP (Number each one)	Assigned to:	Starting Date:	Due Date:	Completed Date:
1	Identify student activities at the elementary and secondary level.				
2	Identify current and future communication methods.				
3	Identify school and group contacts for communication of student activities.				
4	Maintain a master list of activities and update periodically.				
5	Provide compatible calendar software so student activities can be posted on one website.				
6	Maintain a location in each school for a printed master list of student activities in English, Spanish and other languages.				
7	Train student activities representatives in communication technologies.				
8	Identify sources of funds to purchase software and supplies.				
9	Link to other strategies to show effective communication as a life skills priority.				

Responsible: