

Action Plan

Strategy Number: 4
 Plan Number: 3
 Date: January 27, 2011

STRATEGY: We will create a plan that customizes communication methods and message for students, parents, teachers, administration, and community to communicate and support the GCISD mission and strategic objectives.

SPECIFIC RESULT: GCISD employees will receive training in effective communication and will use this knowledge to build relationships. X-ref 6:1

#	ACTION STEP (Number each one)	Assigned to:	Starting Date:	Due Date:	Completed Date:
1	Create staff development that teaches effective communication as a tool for building relationships.				
2	Employees will be able to apply the attributes of effective communication.				
3	Communication procedures will be developed based on effective communication that deals with the messages, problems and situations most often encountered in their daily work.				
4	Employees will be given a dedicated shelter time within the school day to implement the communication strategies they have developed or that are expected of them. (e.g., planning time)				
5	Employees will keep logs of their communication interactions as a way of learning from the interactions and documenting needs to be followed up.				
6	The district will hold professional development for staff members regarding cultural and communication challenges.				
7	Incorporate technology adoption and use into the professional development process to ensure technology is effectively employed in the classroom.				

Responsible: