

# Grapevine-Colleyville Independent School District

## Bid Information

Bid Owner Michelle Johnson Administrative Assistant  
 Email MICHELLE.JOHNSON@GCISD.NET  
 Phone (817) 251-5562  
 Fax (817) 251-6507  
 Bid Number Q001-14-15 / Produce Quote  
 Title Quote Produce  
 Bid Type QUOTE  
 Issue Date 05/16/2014  
 Close Date 6/4/2014 3:00:00 PM

## Contact Information

Address  
 Contact  
 Department  
 Building  
 Floor/Room  
 Telephone  
 Fax  
 Email

## Ship to Information

Address  
 Contact  
 Department  
 Building  
 Floor/Room  
 Telephone  
 Fax  
 Email

## Supplier Information

Company Name \_\_\_\_\_  
 Contact Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 Telephone \_\_\_\_\_  
 Fax \_\_\_\_\_  
 Email \_\_\_\_\_  
 Signature \_\_\_\_\_

## Supplier Notes

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 \_\_\_\_\_  
 Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

## Bid Notes

Please address any questions about this proposal by email to: [Michelle.johnson@gcisd.net](mailto:Michelle.johnson@gcisd.net) \*\*GCISD will only accept bid responses through the online e-bid system.

## Bid Activities

Date	Name	Description
5/16/2014 10:00:00 AM	Release of Quote	Release of Quote
6/4/2014 3:00:00 PM	Deadline	Deadline for Submittal of Proposal
6/10/2014 10:00:00 AM	Recommendation to Board of Trustees	Recommendation to the Board of Trustees
6/16/2014 7:00:00 PM	Board Meeting	Board Meeting Date
6/17/2014 12:00:00 AM	Effective	Effective Date of RFP

## Bid Messages

Date	Subject	Message
05/28/14	Produce Quote - Reminder	<p>Vendors: This is just a reminder about the request for quote closing date: June 4, 2014 @ 3pm. If you have any questions about the quote process or how to respond to this request for quote, please contact me directly at 817.251.5565.</p> <p><b>**All responses need to be submitted online**</b> You must respond / submit online to receive the request for weekly product quotes.</p> <p>Thank you, Michelle Johnson, CTSBO</p>

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**Bid Attachments**

The following attachments are associated with this opportunity and will need to be retrieved separately

Line	Filename	Description
Header	Vendor Information Quote 001-14-15.pdf	Quote Document / Requirements
Header	Buy American Provision.pdf	Buy American Provision, Pursuant to TEC 44.042 AND Compliance with Clean Air and Water Act - Complete
Header	US Dept of Agriculture Certifications.pdf	US Department of Agriculture Certification regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion AND Certificate regarding Lobbying Activities - COMPLETE
Header	Notification of Criminal History of Contractor dtd April 2010.pdf	Notice of Criminal History of Contractor - Please complete
Header	Vendor COI Questionnaire-FORM CIQ.pdf	Conflict of Interest Disclosure Statements - Please Complete
Header	W-9 Form.pdf	W-9 Form - Please Complete

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**Bid Attributes**

Please review the following and respond where necessary

#	Name	Note	Response
1	Produce Quote - General Information	The Grapevine-Colleyville ISD hereby solicits vendors interested in being placed on the District's vendor listing for the 2012-13 school year for Produce. If you are an interested vendor that would like to take part in the WEEKLY produce quote process, please complete these required forms and submit no later than 3:00pm on Thursday, May 10, 2012.	(No Response Required)
2	Non Collusion	I affirm that I am duly authorized to execute this contract, that this company, corporation or firm has not prepared this bid in collusion with any other bidder, and that the contents of this bid as to prices, terms or conditions of said bid have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business prior to the official opening of this offer. Valid Responses: [Please Select], Yes, No	_____ (Required)
3	Address & Phone / If different from Vendor Registration		_____ (Optional)
4	Local Representative Information	Please provide Name, Complete Address, Phone (office & Cell) & Email address. (This can be the same person that is completing this invitation to bid)	_____ (Required)
5	Email - For Purchase Orders	Email Address for Purchase Orders (This is the preferred Method)	_____ (Optional)
6	FAX for PO's:	If email address is not provided for submittal of PO's, then we must have a fax# for PO submittal. (Emailing of PO's is the preferred method)	_____ (Optional)
7	Notice of Criminal History of Contractor	I confirm that I have attached the Criminal History of Contractor form in the response attachment section of the bid response.	_____ (Required)

8	Conflict of Interest Disclosure Statements	I confirm that I have attached the Conflict of Interest Disclosure Statement in the response attachment section of the bid response.	_____ (Required)
9	US Dept of Agriculture Certification Regarding Debarment / Disclosure of Lobbying Activities	I confirm that I have attached the US Department Agriculture Certification Regarding Debarment /Disclosure of Lobbying Activities in the response attachment section of the bid response. (You must attach the form even if it is blank - Please mark N/A)	_____ (Required)
10	W-9 Response Attachment	I confirm that I have attached a W-9 in the response attachment section of the bid response.	_____ (Required)
11	Buy American Provision, Pursant to TEC 44.042	I confirm that I have attached the Buy American Provision form in the response attachment section of the bid response.	_____ (Required)
12	USDA Clean Air and Water Act	I confirm that I have attached the USDA Clean Air and Water Act form in the response attachment section of the bid response.	_____ (Required)
13	Insurance Requirements	I confirm that I have provided proof of the insurance requirements.	_____ (Required)
14	Reference Letters	Please provide two (2) reference letters. Please attach the letters to this online bid under the "RESPONSE ATTACHMENT" tab.	(No Response Required)

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## Line Items

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#	Qty	UOM	Description	Response
1	1	EA	This is a required line for online e-bidding. It will not be used in the process in determining the award of vendors. Please enter a "zero" dollar amount for this line.	\$_____

Item Notes: All forms & proof of insurance requirements are attached to this bid response.

Supplier Notes: \_\_\_\_\_  
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