

For the purpose of encouraging employees of the District to engage in physical activities for the betterment of their overall health and well being, the District allows employees to use certain areas of specific facilities to exercise and/or participate in “pick-up” games.

Rules:

1. The areas specified may be used before or after regular school/office hours and weekends but may not interfere with any school activity or rent/lease event.
2. Employees are to make use of their assigned facility only and only with consent of their principal or assistant principal, who shall **provide the access** to the facility and area.
3. Employees of the central office (Administration Complex, PDEC and Swim Center) may use designated areas, the Swim Center, and an elementary or middle school with consent of the campus administration, who shall **provide the access** to the facility and area unless central office employees with badge or key access by virtue of their current job and assignment are in the group using the facility.
4. Principals/assistant principals shall check the scheduling calendar for availability. If the requested area is available, the employee wellness activity/activities shall be entered by the requesting employee into SchoolDude.
5. The facilities may not be used under this regulation to host organized games, tournaments, practices, etc.
6. Only employees of the District may participate in any “pick-up” games or wellness activities.
7. The facilities may not be used for an employee’s personal financial or business benefit.
8. The student shower and locker areas are not to be used by employees.
9. The pool at the swim center is available to all employees at no charge during posted hours as determined by the Swim Center Facility Manager.

Facilities and Areas of the Wellness Program

In the specified facilities, employees may use weight equipment, mats, nets, poles, balls, and rackets. Employees may not use microphones, sound systems and score-keeping equipment.

Employees may use the areas listed below. Employees may not use Mustang-Panther Stadium.

Elementary Schools:

The specific areas that may be used for exercise and physical activities include:

- Gymnasium
- Cafeteria
- Campus administration designated classrooms
- Playgrounds/fields

Middle Schools:

The specific areas that may be used for exercise and physical activities include:

- Practice gymnasiums
- Cafeteria
- Weight room
- Track
- Tennis Courts
- Practice fields

High Schools:

The specific areas that may be used for exercise and physical activities include:

- Practice gymnasiums
- Cafeteria
- Weight room(s) in the school
- Track (located at the school)
- Tennis Courts
- Practice fields

Swim Center:

The specified areas of the swim center that may be used for exercise and physical activities include:

- Weight room
- Classroom
- Pool

Employee Wellness Program and Commercial, For-Profit Entities

Employees may participate in for-profit, commercial programs aimed toward employee wellness and physical conditioning. The following conditions must be met:

1. Facilities and space are available.
2. Field conditions allow the use of fields.
3. The maintenance schedule allows the use of the facilities and/or fields.
4. The program is solely for GCISD employees.
5. The program is not available to the general public or students.
6. The program is available to ALL GCISD employees, regardless of location.
7. The program is approved by the campus/location principal/administrator.
8. The program and/or participants provide any needed equipment.

Fees, Liability, and Literature Distribution

1. A commercial, for-profit organization providing a wellness program for GCISD employees will not be subject to leasing fees as long as the program takes place before 7:30 a.m. or after school and before 6:30 p.m. Programs beginning at or after 6:30 p.m. will be subject to full leasing rates.
2. Participant program fees must be paid directly to the organization. GCISD will not collect any monies for program fees.
3. Organizations and individuals shall release the District from liability for personal injury and/or damages to personal property incurred during the course of the program.
4. All groups using school facilities shall be responsible for the cost of repairing any damages incurred during use.
5. All literature pertaining to the program and intended for distribution to GCISD employees in district break rooms or the Employee perks website shall contain the name of the organization or person sponsoring the program and shall contain the following disclaimer in **bold**, 12 point font: **GCISD is not responsible for the contents of this flyer, nor does GCISD endorse any products and/or services referenced in this flyer. All participation in this program is at your risk.**